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23 September 1953

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Report #38  
Assessment and Evaluation Staff  
16-22 September 1953

I. NEW ACTIVITIES1. Office of the Chief

a. Chief, A & E, attended the meeting of the Professional Selection Panel. Questionnaires previously distributed were returned. Results will be tabulated by the A & E Staff.

2. Assessment Branch

a. Assessment cases scheduled for the week . . . . .	6
b. Assessments performed . . . . .	6
c. Assessment cases written . . . . .	8
d. Assessment cases to be written . . . . .	5
e. Professional trainee (JOT) tests administered . . . . .	2
f. Language tests administered . . . . .	25
g. Cases scheduled for the future:	
Assessment . . . . .	7
JOT . . . . .	2
Language . . . . .	22
h. Pre-training and EOD test batteries administered . . . .	11

i. [ ] presented a lecture to the [ ]  
Course at 10-12 o'clock on Tuesday, 22 September.

3. Training Evaluation Branch

a. Arrangements have been completed for undertaking the first training evaluation workshop. The course involved is the BIC(I). This workshop will start next week.

b. Training evaluations for the following courses were disseminated during the week: Administrative Support #2, BIC(OS) #3, Clerical Training, Clerical Induction Training, and Elementary Spanish.

4. Research and Validation Branch

a. A program involving validation of the foreign language aptitude test which will enable quicker application is being worked out with [ ] and his staff.

b. [ ] consultants, were in September 1953 to review the test of general information which is being constructed for use in the EOD testing battery. As a result of their review, certain changes will be made in the test, which is now in its final phase of construction.

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- 2 -

## II. OLD ACTIVITIES

### 1. Office of the Chief

a. At the American Psychological Association meetings in Cleveland, Ohio, nineteen people were interviewed. PHS forms were given to nine of these. For the remainder, negotiations are either continuing or the persons were considered unsuitable. Of the nine PHS's given out, three were for consultants on the list recently approved by Mr. Dulles. Of the nine, five have been contacted. All have indicated willingness to accept a consulting position with the Agency. A PHS has already been received from [redacted] The PHS's for the following are expected in the near future:

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[redacted]

It is believed that attendance at the APA was well worthwhile in stirring up interest in the psychological program identified with the undersigned.

### 2. Research and Validation Branch

a. An unclassified contract with [redacted] for some work on foreign language aptitude tests is ready for signing. [redacted] will be in Washington in the early part of October for this final step in the negotiations.

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[redacted] Chief  
Assessment and Evaluation Staff

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